



General Assembly	Paris – France	GA 34/06/20
34 th Ordinary Session	29 May 20	May 22 May 2020
		Original: English

Point 7 of the Final Agenda

Support Document GA 34/06/20

Report on the Strategic Framework 2018 – 2021 Mid-Term Review

Approved and Recommended by the EB 225th Ordinary Session.

1. According to Decision GA 33/05/19, the Executive Board should discuss and approve topics and substances for the Mid-Term Review of WFO's Strategic Framework 2018 – 2021 and present it to the 34th General Assembly Ordinary Session to be discussed, suggest amendments and proceed with the final approval.
2. The 30th General Assembly Special Session held in São Paulo- Brazil, December 4th 2016, discussed and approved amendments to the Constitution. The 30th General Assembly Special Session also delegated to the President to register with the French Government the Amended Constitution and to the Executive Board to perform studies and appropriated actions to review all WFO's organizational structures and internal documentation to adapt where necessary with the New Amended Constitution.
3. The Executive Board after discussing the many topics possible to be reviewed, decided to take the appropriated time for the studies and to take the advantage of the Mid-Term Revision of the Strategic Framework 2018 – 2021 Review to prepare and recommend to the 34th General Assembly Ordinary Session the initial results of its work.
4. The present document presents to the General Assembly recommendations of the Executive Board for discussion, amendments and approval of three principal regulatory documents according to the amendments done to the Constitution:
 - Membership Rules of Procedures
 - Executive Board Rules of Procedures
 - Secretariat Rules of Procedures.
5. Next steps to be done to present to the 35th General Assembly Ordinary Session will be:
 - Reorganization of the WFO Geographic Regions
 - Regulate the Regional Focal Points
 - Regulate the National Focal Points.
 - Establishing and Regulate the Communication and Public Relation Structure.



I. MEMBERSHIP RULES OF PROCEDURES

I – Applicability

Rule 1. The present Rules of Procedures govern the process of Affiliations to the World Family Organization according to its Constitution, Chapter III.

Rule 2. The Membership to the World Family Organization is open to all Nations

II – Classification for Membership

Rule 3. The organisations requesting for membership are classified as follows:

1. Effective Members
2. Founder Members
3. Consulting Members

III – The Effective Members

Rule 4. The Effective Members are:

1. **Government Bodies, Agencies and Institutions** responsible for family policies formulation and services delivery in general, social development policies and services delivery, women and children policies and services delivery at National, Subnational and Local levels;
2. **Non-Governmental Organisations** whose aims contribute directly or indirectly to the objective and functions of the Organization;
3. **Universities, Academic and Research Centres** interested in family policies studies, quality services delivery implementation and research on family support and social protection schemes;
4. **Parliamentarians and Legislative Groups** willing to strength the World Family Organization objectives and functions by contributing and monitoring international negotiations and debates on Family policies formulation and implementation, overseeing enforcement on Family-friendly laws at National, Subnational and Local levels;
5. **Economic and Social Councils** willing to strength the World Family Organization by encouraging dialogue between Economic and Social Partners on Family policies formulation and services delivery implementation at National, Subnational and Local levels;



IV – The Founder Members

Rule 5. The Founders Members are:

The governments, universities, academic institutions, research centres and non-governmental organizations belonging to the twenty seven nations represented at the World Family Congress held in Paris in 1947, signatories of the Foundation Act in Geneva in 1947 and the Constitution of the International Union of Family Organisations in Paris in 1948 are Rightfully **Founder Members**.

V – The Consulting Members

Rule 6. The Consulting Members are:

1. **Business Community** willing to strength the World Family Organization objectives and functions by promoting Family-friendly corporate social responsibility and to make business part of the solutions to the challenges of the Agenda 2030, accelerating the forthcoming last decade for action;
2. **Media Groups** willing to contribute to the World Family Organization objectives and functions by strengthening WFO's visibility, communication and outreach to spread out our message, to raise public awareness on Family-friendly policies and to advocate for Family-friendly communication, at the international, national, subnational and local communities;
3. **Families of the World** "Families of the World" are a special category of members where individual Families willing to contribute to the work of the Organization in all its aspects can apply.

VI – Membership Requirements, Rights and Duties

Effective Members

Rule 7. The Effective Member become a member of the Organization by accepting the Constitution and the present Regulation, fulfilling the membership application and accepting the annual membership fees.

Rule 8. All Effective Members who meet their financial obligations to the Organization have the same rights and powers, voting privileges and eligibility rights.

Rule 9. The Effective Member that fails to meet its financial obligations towards the Organization has its rights of voting and eligibility suspended for the year of its lack of membership fees payment.

Rule 10. The Effective Member that fails to meet its financial obligations for two consecutive years has its rights of voting and eligibility suspended as well as the provision of non-essential services.

Rule 11. The suspension of the rights to vote, eligibility and essentials services of an Effective Member is restored immediately after the Effective Member fulfils its pending financial obligations towards the Organisation.



Rule 12. The Effective Member that, for exceptional circumstances, embarrasses or disgraces the good name of the Organization is excluded.

Rule 13. The decision to exclude an Effective Member for the reason mentioned in Rule 12 is made by the Executive Board after thorough analysis and is communicated to the Effective Member immediately after the decision.

Rule 14. The Effective Member who had been excluded for the reason mentioned on Rule 12 has the right to appeal to the immediate next General Assembly Session.

Rule 15. The Effective Member that had been excluded as mentioned in the Rule 12 can apply for new membership after two years.

Rule 16. The Effective Member may resign of its Membership to the Organization after a written notice of one year addressed to the President.

Consulting Members

Rule 17. The Consulting Members are international, national, subnational and community-based institutions, organizations or individuals, qualified by their technical competence or/and voluntary work dedicated to family-friendly advocacy, policies implementation and services delivery, contributing to the World Family Organization objectives and functions.

Rule 18. The Consulting Member become a member of the Organization by accepting the Constitution and the present Regulation, fulfilling the membership application and donate an annual financial contribution in a voluntary basis.

Rule 19. The Consulting Members are eligible to the active participation in all activities of the Organization at all levels including the right to voice written or orally, to participate without voting rights in the deliberations of the General Assembly, Commissions and Committees, to propose items for inclusion in the provisional agenda of the General Assembly, Commissions and Committees, to receive notices, documents, reports and records and to participate in the procedures for convening special sessions.

Rule 20. The Consulting Members are eligible to organize social events, awareness raising events, capacity building events and fundraising campaigns contributing to the World Family Organization objectives and functions, approved by the Executive Board after the recognition of their respective competences.

Rule 21. The Consulting Member that, for exceptional circumstances, embarrasses or disgraces the good name of the Organization is excluded.

Rule 22. The decision to exclude a Consulting Member for the reason mentioned in Rule 21 is made by the Executive Board after thorough analysis and is communicated to the Consulting Member immediately after the decision.

Rule 23. The Consulting Member who had been excluded for the reason mentioned on Rule 21 has the right to appeal to the immediate next General Assembly Session.



Rule 24. The Consulting Member that had been excluded as mentioned in the Rule 21 can apply for new membership after two years.

Rule 25. The Consulting Member may resign of its Membership to the Organization after a written notice of one year addressed to the President.

Rule 26. The Consulting Members have no right to vote or to eligibility.

Founder Members

Rule 27. The governments, universities, academic institutions, research centres and non-governmental organizations belonging to the twenty seven nations represented at the World Family Congress held in Paris in 1947, signatories of the Foundation Act in Geneva in 1947 and the Constitution of the International Union of Family Organisations in Paris in 1948 are Rightfully **Founder Members**.

Rule 28. The **Founder Members** have the same rights and duties as the Effective Members.

VII – Membership Application

Rule 29. Membership Applications are submitted by courier or online with a letter requesting membership, a report about the applying organization and a completely fulfilled Membership Application Form addressed to the President.

Rule 30. The Vice President for Legal and Administrative Affairs analyses the application and recommends it to the immediate next Executive Board Session for approval.

Rule 31. The Executive Board Members after analysing the membership application may request to the applicant for more information or if all information is considered satisfactory proceed with the approval.

Rule 32. In case of approval the applicant is informed of the result and invited to fulfil the Membership Requirements.

Rule 33. In case of a final disapproval by the Executive Board, the applicant is informed of the result and has the right to appeal to the immediate next General Assembly Session.

VIII – Resignation

Rule 34. Members wishing to resign its membership should send a written notice of one year to Executive Board.

Rule 35. The Executive Board shall appeal to the Member for its permanence and in case of permanent decision for resignation the Executive Board shall inform the General Assembly and exclude the member.

Rule 36. Members who resigns can apply for new membership any time.



IX – Membership Fees

Rule 37. The Membership Fees is established and reviewed every year jointly by the Vice President for Financial Affairs and Vice President for Legal and Administrative Affairs and recommended to the last Executive Board Ordinary Session of each year for approval.

Rule 38. The Membership Fees are calculated according to the Membership Classification requested and is fixed in US dollars or the equivalent in Euro or any other currency.

Rule 39. The request for the payment of Membership Fees is send to Members every year in January with a second remind in April. To exercise the right of vote, Membership Fees for the current year must be paid before the date of the General Assembly Session.

Rule 40. The financial fiscal year for accounting and reports counts from January to December.

Note 1: alternative proposal for the Rule 39.

The request for the payment of Membership Fees is send to Members every year in January with a second remind in April and a third remind in September. To exercise the right of vote, Membership Fees for the immediate past year must be paid before the date of the General Assembly Session.

Note 2: Table of Membership Fees according to the Membership Classification.

After approval of this proposal of Membership Rules of Procedures by the Executive Board, the President, the Vice President for Financial Affairs and the Vice President for Legal and Administrative Affairs will elaborate a Membership Fees table according to the Membership Classification to be approved by the immediate next Executive Board Session.



II. EXECUTIVE BOARD RULES OF PROCEDURE

According to Chapter VI of the Constitution

I. Definition

Rule 1. The Executive Board elected by the General Assembly is the Governing and Executing Body of the World Family Organisation. It administers the Organisation between sessions of the General Assembly.

II. Composition

Rule 2. The Executive Board as the Governing Structure is composed by:

- A President
- 01 Vice President for Legal and Administrative Affairs
- 01 Vice President for Financial Affairs
- 01 Vice President for Policy and Programs Implementation
- 03 Advisors

Rule 3. Secretariat as the Functional Structure of the Executive Board is composed by:

- 01 Director for Coordination and Outreach
- 01 Director for Communication and Public Relations
- National Focal Points

Rule 4. The Executive Board Members and the Directors are elected by the General Assembly for a period of four years and may be re-elected.

Rule 5. The National Focal Points are recommended by members affiliated in each country, appointed by the General Assembly for a period of four years, and may be re-appointed.

Rule 6. The National Focal Points may sit ex officio at the Ordinary Sessions of the Executive Board in a National advisory capacity, without right of vote.

III. Functions of the Executive Board

Rule 7. The Executive Board exercises on behalf of the whole General Assembly the powers and functions delegated to them according to the Article 32 and 33 of the Constitution.

Rule 8. The President carries the political, technical and administrative authority for the Executive Board, according to the Article 35 of the Constitution.



Rule 9. The Vice President for Legal and Administrative Affairs carries the President's duties in case of the President's unavailability.

Rule 10. The Administrative and Technical duties of the Executive Board and the Secretariat is organized as stated on Chapter VII of the Constitution.

Rule 11. The Executive Board, the Secretariat and Staff, in the performance of their duties, will respect the exclusive international character of the World Family Organisation and not seek or receive any external instructions, according to the Article 50 of the Constitution.

IV. Conducting the Executive Board Sessions

Rule 12. In conducting the Executive Board duties, the President have the following powers:

- Declare the opening and closing of the Sessions.
- Direct the discussion, organize the right to speak, rule on points of order, put questions to the vote and announce decisions and ensure the observance of the present Rules of Procedure.
- Take part in the discussions and voting processes.

Rule 13. The Director of Coordination and Outreach acts as Secretary of the Executive Board Secretariat sessions.

V. Sessions

Rule 14. The Executive Board meets in presencial or electronic Ordinary Sessions every year from February till December. The time, form and place of the Executive Board Ordinary Sessions are defined according to WFO's Year Calendar approved by the General Assembly.

Rule 15. The Executive Board May meet in a Special Session when convoked by the President's own initiative or on a written request to the President by the majority of the Executive Board Members.

Rule 16. A written notice of convocation is sent by the President to each Member of the Executive Board at least fourteen days before the opening of each Executive Board Ordinary Session and at least ten days before the opening of an Executive Board Special Session.

VI. Agenda

Rule 17. The President prepares and send a provisional agenda to all Members of the Executive Board at least 14 days before the opening of an Executive Board Ordinary Session and ten days in the case of an Executive Board Special Session.



Rule 18. The provisional agenda includes:

- all items referred to the Executive Board by the General Assembly;
- all items proposed by an Organisation Member;
- all items of which inclusion has been decided by the Executive Board at previous Sessions;
- all items proposed by Members of the Executive Board;
- all items proposed by the President;
- all items required by the Constitution, the present Rules or any other applicable rules and regulations;
- all items proposed by the United Nations.

Rule 19. The President prepares and send a final agenda to include the items proposed by the Executive Board Members after receiving the provisional agenda at least seven days before the opening of an Ordinary Session.

Rule 20. The President prepares and send to members of the Executive Board all support documents referring to the items of the final agenda at least seven days before the opening of an Ordinary Session.

Rule 21. After receiving the provisional agenda, any member can request additional items to the agenda, providing all support documents necessary for the requested new item.

Rule 22. At the beginning of the Session on the item “Adoption of the Agenda”, if any new item is requested, this new item will be discussed in the item “Miscellaneous” of the Agenda.

Rule 23. The Executive Board shall adopt its agenda at the beginning of each Ordinary Session.

VII. Working languages, reports and documents

Rule 24. English is the working language of the Executive Board Sessions.

Rule 25. The reports and documents of the Executive Board Sessions are prepared by the Presidency Office and send to Executive Board Members at least seven days before the session. At the beginning of each Session the Executive Board approves the Report of the previous Session. If any eventual corrections to the Reports are requested at the time of the Report’s approval, the correction will be integrated in the Report of the next Session.

Rule 26. All decisions adopted by the Executive Board during its Session will appear in a numbered sequence on the Item of the agenda on the Report of the Session.

Rule 27. For the purpose of supporting the staff in developing the Report of the Executive Board Sessions, all Sessions may be recorded.

Rule 28. Documents and Reports concerning the Executive Board Sessions are available for download in WFO’s website in the Restricted Area for Members.



Rule 29. Quorum

1. The Quorum of the Executive Board Sessions is achieved with the presence of half + 1 of its Members.
2. The Quorum is verified at the beginning of each Session.
3. If the Quorum is not reached throughout the entire Session, the work on the Agenda items is considered as an **Executive Board Working Session** and the Decisions taken needs to be ratified in the immediate next Session of the Executive Board.
4. If the Quorum is reached during the Session, all Decisions taken in the Executive Board Working Session are immediately ratified and the Working Session becomes an Ordinary Executive Board Session instantaneously.

Rule 30. Speeches

1. No one may address the Executive Board without having previously obtained the permission of the President. The President may call a speaker to order if his or her remarks are not relevant to the subject under discussion.
2. Observers may be invited by the Executive Board to address it on matters under discussion.

Rule 31. Order of speeches

The President calls upon speakers in the order in which they manifest their wish to speak.

Rule 32. Time-limit on speeches

The Executive Board may limit the time for speeches, to allow time to all speakers registered.

Rule 33. Closing of list of speakers

During the course of a debate the President may announce the list of speakers and, with the consent of the Executive Board, declare the list closed. After the list has been declared closed the President may concede the right of speech to a Member if it contributes to discussions.

Rule 34. Texts of proposals

At the request of any Member, supported by two other Members, discussion of any new substantive motion, resolution or amendment is suspended until the new text is circulated and/or negotiated in the working language by all Members present.

Rule 35. Withdrawal of proposals

A proposal may be withdrawn by its proposer at any time before voting on it has begun, provided that the proposal has not been amended. A proposal withdrawn may not be reintroduced in the same Session.

Rule 36. Division of proposals

Parts of a proposal may be voted on separately if a Member requests that the proposal be divided. Those parts of a proposal which have been approved in separate vote shall then be put to a vote as a whole. If all the operative parts of the proposal have been rejected, the proposal shall be considered to have been rejected as a whole.



Rule 37. Voting on amendments

When an amendment to a proposal is moved, the amendment is voted on first.

Rule 38. Order of voting on proposals

1. If two or more proposals, other than amendments, related to the same question are presented, they are voted on in the order in which they were submitted.
2. A motion requesting that no decision should be taken on a particular proposal, it has priority over the voting of that proposal.

Rule 39. Points of order

During the discussion of any matter a member may rise to a point of order, the President immediately decide on it.

Rule 40. Procedural motions

During discussion of any matter, a member may propose a procedural motion: suspension or adjournment of the meeting, adjournment of the debate or closure of the debate.

Rule 41. Suspension or adjournment of the meeting

During the discussion of any matter, a member supported by two other members, may move either the suspension or the adjournment of the meeting. Any such motion, if supported by two other members, is put to the vote immediately and without discussion.

Rule 42. Adjournment of debate

During the discussion of any matter, a member supported by two other members, may move the adjournment of the debate on the item under discussion. On moving the adjournment a member shall indicate whether he moves the adjournment *sine die* or to a particular time which he shall specify. Any such motion, if supported by two other members, shall be put to the vote immediately and without discussion.

Rule 43. Closure of debate

During the discussion of any matter, a member may move for the closure of the debate, even if there are other members assigned to speak. If such a motion is supported by two other members, the President submits the motion to vote immediately. Permission to speak against the closure may be accorded to not more than two speakers. The President then put to the vote the motion for closure and, if the Executive Board is in favour, the President declares the closure of the debate.

Rule 44. Order of procedural motions

Subject to Rule 38 the following motions have precedence in the following order over all other proposals or motions before the meeting:

- a) to suspend the meeting;
- b) to adjourn the meeting;
- c) to adjourn the debate on the item under discussion;
- d) to close the debate on the item under discussion.



Rule 45. Reconsideration of proposals

When a proposal has been adopted or rejected it may not be reconsidered at the same session of the Executive Board.

VIII. Voting Process

Rule 46. Each Member of the Executive Board has one vote.

Rule 47. After the President has announced the beginning of voting, no one interrupts the voting except on a point of order in connection with the actual conduct of the voting.

Rule 48. Decisions of the Executive Board are taken by a simple majority of the member present and voting. For the purposes of determining the majority, only members casting an affirmative or negative vote shall be counted as “present and voting”; members who abstain from voting are considered as not voting.

Rule 49. Voting is usually be by show of hands. In this case, if there is any doubt concerning the result of a vote, the President may take a second vote by show of hands or by roll-call.

Rule 50. At the request of any member, a vote is taken by roll-call; members names are called in alphabetical order and the vote of each member participating is recorded in the summary record of the Session.

Rule 51. Decisions relating to individuals are voted on by secret ballot.

Rule 52. Conduct of voting by secret ballot

1. Before the vote begins, the President appoints two tellers to scrutinise the votes cast.
2. When the counting of the votes is completed and the tellers have reported, the President announces the results of the ballot bearing in mind that the voting will be recorded as follows:
 - a) From the total number of the members of the Executive Board will be deducted:
 - the number of members absent, if any;
 - the number of blank ballot papers, if any;
 - the number of invalid ballot papers, if any.
 - b) The remaining number constitutes the number of votes recorded. The majority required is more than half+1 that number.

Rule 53. If a vote is equally divided, a second vote is taken after a temporary suspension of the meeting. If there is still no majority in favour of the proposal, is considered as lost.



IX. Financial Arrangements

Rule 54. The Organisation pays for travel expenses and a subsistence allowance to the members of the Executive Board in the execution of their duties, on the conditions defined in the Executive Board Financial Rules of Procedures.

Rule 55. The Organisation may also reimburse the Vice-Presidents, at their request, secretarial and communication expenses incurred in the performance of their functions on the conditions defined in the Executive Board Financial Rules of Procedures.

Rule 56. A representation allowance, of an amount to be determined and reviewed by the Executive Board is paid to the President, during the term of office as President, on the conditions fixed by the Executive Board Financial Rules of Procedures.

Rule 57. Members of the Executive Board, during their term of office, cannot accept from the Organization payment of any expenses or allowances other than those provided for in Rules 54, 55 and 56. They cannot receive any fees or remuneration from the Organisation during their term of office.

X. Amendment and suspension

Rule 58. The Executive Board Rules of Procedures, except when they reproduce provisions of the Constitution or decisions of the General Assembly, may be amended by decision of the Executive Board taken by a two-thirds majority of the members present and voting, provided that the proposal for amendment has first been placed on the agenda.

Rule 59. The present Executive Board Rules of Procedures may be suspended by decision of the General Assembly.



III. SECRETARIAT RULES OF PROCEDURES

According to Chapter VI – Articles 28 to 32 and Chapter VII – Articles 44 and 45 of the World Family Organization Constitution

I – Definition

Rule 1

The Secretariat, according to the Chapter VI, Article 28 of the World Family Organization Constitution, is the functional structure of the Executive Board in carrying its technical and administrative duties.

II- Composition

Rule 2

According to the article 29 of the World Family Organization Constitution, and the Rule 3 of the Executive Board Rules of Procedures, the Secretariat is composed of:

- The Director for Coordination and Outreach
- The Director for Communication and Public Relations
- The National Focal Points

III- Eligibility

Rule 3

According to the article 30 of the World Family Organization Constitution, and the Rule 4 of the Executive Board Rules of Procedures, the Director for Coordination and Outreach and the Director for Communication and Public Relations are elected by the General Assembly for a period of four years and may be re-elected

Rule 4

According to the article 30 of the World Family Organization Constitution, and the Rule 5 of the Executive Board Rules of Procedures, the National Focal Points are recommended by affiliated members in each country and appointed by the General Assembly for a period of four years and may be re-appointed.

IV – Functions and Duties

- **The Director for Coordination and Outreach**

Rule 5

According to the Article 44 of the World Family Organization Constitution, the Director for Coordination and Outreach is responsible for organising the work of the World Family Organization among its members according to policies approved by the General Assembly and by the Executive Board.



Rule 6

According to the Article 44 of the World Family Organization Constitution, the Director for Coordination and Outreach is responsible for preparing a quadrennial **Members Outreach and Engagement Strategy and Reports** to be included on the World Family Organization Quadrennial Strategic Framework and Reports of Activities.

Rule 7

According to the Article 44 of the World Family Organization Constitution, the Director for Coordination and Outreach is responsible for preparing a quadrennial **National Focal Points Strategy and Reports** to be included on the World Family Organization Quadrennial Strategic Framework and Reports of Activities.

Rule 8

According to the Article 44 of the World Family Organization Constitution, the Director for Coordination and Outreach is responsible for coordinate the work of the National Focal Points, at the Country Level.

- **The Director for Communication and Public Relations**

Rule 9

According to the Article 45 of the World Family Organization Constitution, the Director for Communication and Public Relations is responsible for all matters concerning communication and public relations of the World Family Organization according to policies approved by the General Assembly and by the Executive Board.

Rule 10

According to the Article 45 of the World Family Organization Constitution, the Director for Communication and Public Relations is responsible for preparing a quadrennial **Communication and Public Relations Strategy and Reports** to be included on the World Family Organization Quadrennial Strategic Framework and Reports of Activities.

Rule 11

According to the Article 45 of the World Family Organization Constitution, the Director for Communication and Public Relations is responsible for communication and public relations plans, programs, projects and reports implementation, assisted by the others Executive Board Members.

- **The National Focal Points**

Rule 12

According to the Article 29 of the World Family Organization Constitution and Rule 3 of the Executive Board Rules of Procedures the National Focal Points are part of the Executive Board Secretariat.

Rule 13

The National Focal Points are an integral part of the WFO and as such they must be part of a member organization.

Rule 14

According to the Article 30 of the World Family Organization Constitution and Rule 5 of the Executive Board Rules of Procedures, the National Focal Points are recommended by WFO Members in each country, appointed by the General Assembly for a period of four years and may be reappointed.



Rule 15

According to the Rule 6 of the Executive Board Rules of Procedures, the National Focal Points may sit *ex-officio* at the Executive Board Ordinary Sessions, in a National advisory capacity, without right to vote.

Rule 16

According to the Article 44 of the World Family Organization Constitution, the work of the National Focal Points is coordinated by the Director for Coordination and Outreach.

Rule 17

The functions and duties of the National Focal Points at National Level are define as follows:

- To promote and implement the objective and functions of the World Family Organization in the country;
- To implement the World Family Organization Strategic Framework and Plan of Actions in the country;
- To act on behalf of WFO members at country level as a coordinating force for common activities and statements;
- To propose to the WFO Executive Board policies, programs and projects of an exclusively national character;
- To suggest the calling of conferences and such additional work or research in family matters, as in the opinion of WFO Members at country level would promote the objective of the Organization within the country;
- Such other functions as may be delegated by the WFO Members at country level to the WFO's General Assembly and Executive Board.

Rule 18

The National Focal Points prepares and submits to the Executive Board reports on activities performed at country level, family related public policies, important laws, regulations, official reports and statistics pertaining to family issues which have been published in the country.

Rule 19

The National Focal Points prepares and submits to World Family Organisation's Executive Board, annually and when requested, a written report on the actions taken and progress achieved in implementing recommendations, programs and projects approved by WFO's General Assembly.

Rule 20

The National Focal Point prepares and submits to the World Family Organisation's Executive Board, an yearly Progress Report on the implementation of WFO's Strategic Framework and Plan of Action at country level.

Rule 21

In the performance of their duties, the National Focal shall not seek or receive instruction from any government or any authorities external to WFO and refrain from any action which might reflect adversely on their position.

V – Secretariat Financing and Budget

Rule 22

The financing of the Secretariat is included on the WFO's Quadrennial Strategic Framework and Budget and is approved by WFO's General Assembly.



Rule 23

The WFO's Financial Rules of Procedures applies to the Secretariat.

Rule 24

Every four years, the Secretariat prepares and submits to the Executive Board a Performance Report on the Budget Execution and a Budget Proposal to be included on the WFO's Quadrennial Financial Report and Budget Proposal.

Rule 25

Amendments or additions to these rules may be proposed by WFO's Executive Board *at any time*.

Rule 26

Any particular circumstances not covered by these Rules of Procedures, will be decided by WFO's Executive Board.

Note:

According to the article 47 of the World Family Organization Constitution and Decision GA 32/07/17 of the General Assembly, a **task-force** was established and its members appointed on a regional capacity, for a period of four years, 2018 – 2021, to organize and implement the work of the National Focal Points, under the coordination of the Director for Coordination and Outreach. The Task-Force Members appointed by the General Assembly were : for African Region - Dr. Amany Asfour; for Americas Region – Dr. Viviane Weingärtner; for Arab Region – Dr. Jameela Khanji; for Asia-Pacific Region – Dr. Anjali Doshi; for Europe Region – Mrs. Sofia Silva.